

LIMITED USE PERMIT

CITY OF RICHMOND HILL
Building and Zoning Department
P.O. Box 250 Richmond Hill, Ga. 31324
(912) 756-4521 or (912) 756-6457

FEE \$ _____

OWNER/APPLICANT: _____ DATE: _____

ADDRESS: _____ Email: _____

PHONE: _____ ESTIMATED COST: _____

911 ADDRESS: _____ LOT# and SUBDIVISION: _____

CONTRACTOR: _____ PHONE: _____

ADDRESS: _____ Email: _____

TYPE OF PERMIT:

- | | | |
|--|--|--|
| <input type="checkbox"/> CHANGE OF OCCUPANCY/ EXISTING BUILDING INSPECTION | <input type="checkbox"/> ACCESSORY BUILDING | <input type="checkbox"/> SIGN |
| <input type="checkbox"/> FENCE | <input type="checkbox"/> FIRE SUPPRESSION/FIRE ALARM | <input type="checkbox"/> SWIMMING POOL |
| <input type="checkbox"/> ELECTRICAL | <input type="checkbox"/> PLUMBING | <input type="checkbox"/> HVAC |
| | <input type="checkbox"/> ROOF | <input type="checkbox"/> OTHER: _____ |

PURPOSE: ☐ ERECT ☐ BUILD OUT ☐ REPAIR ☐ ADDITION ☐ REMODEL ☐ DEMO ☐ RELOCATE

PROVIDE A BRIEF DESCRIPTION OF WORK TO BE DONE: _____

PROPERTY OWNERS NAME (IF DIFFERENT THAN APPLICANT): _____

ADDRESS: _____ PHONE: _____

POWER COMPANY: ☐ SEPCO ☐ COASTAL EMC ☐ GA.POWER TOTAL SQUARE FEET _____

FLOOD ZONE CATEGORY: _____ BASE FLOOD ELEVATION: _____ DATUM: _____

ZONING CLASSIFICATION: _____ SETBACKS: F _____ RS _____ LS _____ R _____

BUILDING SPRINKLED ☐ YES ☐ NO

For Change of Occupancy/Existing Building Inspection: Previous Use _____ Proposed Use _____

Parking Spaces Provided _____ Note: An Additional Building Permit Is Required For Construction _____ Initial

For Fire Suppression/Fire Alarm: Installer's Name _____ Installer's Certification Number _____

Note: Richmond Hill Fire Chief contact number 756-4664

For Fence, Accessory Building, Swimming Pool and Sign: A plat of the property showing measurements from property lines to proposed structure must be submitted with application. Note: Property pins must be showing and string lines pulled to each pin. _____ Initial

Note: Additional Permit must be obtained from Zoning Administrator for signs and be attached to this application. _____ Initial

For Commercial Irrigation: Square Feet of area to be irrigated _____ Water meter size needed _____

For All:

1. Please call (912) 756-4521 by 4:00pm for inspections and give twenty four (24) hours notice
2. You are responsible for approvals from any subdivision Property Owner's Association for covenant requirements prior to actual construction.
3. Approval by the Building and Zoning Department does not exempt the applicant from complying with all other governmental regulations.
4. No Certificate of Occupancy will be issued until all tap fees, water and sewer connection fees and/or any other outstanding fees are paid
5. No additional building permits will be issued an applicant where outstanding tap, connection or other city fees exist on other properties owned by the applicant if a tenant has moved into such property without a certificate of occupancy
6. The regulation to build at or above the required flood elevation has been explained to me. I understand that areas below the required elevation may only be used for the parking of vehicles, building access, and limited storage for minimal lawn or maintenance equipment. I understand that to enclose beneath the required elevation, there are strict requirements pertaining to hydrostatic vents or breakaway walls depending on the flood zone in which the building is located and that there can be no partitioning of rooms. I further understand that should I violate any of these rules, I may be required to remove the enclosure, that my insurance carrier may be notified and that further remedy may be sought through the courts

This permit must be renewed if work or construction authorized is not commenced within six (6) months or if construction is suspended or abandoned for a period of one (1) year at any time after work is commenced

I HAVE READ AND UNDERSTAND THE ABOVE STATEMENTS

OWNER/APPLICANT SIGNATURE: _____ DATE: _____